

# OLIN BUSINESS SCHOOL

## OLIN UNDERGRADUATE PROGRAMS

### BSBA DEGREE STUDENTS

#### REQUIRED ADVISING APPOINTMENT

All BSBA students are required to meet with their business advisor before they can register. Make your appointment early in order to avoid scheduling difficulties. To schedule your appointment either stop by Simon 118 to set up your appointment or use Outlook to request an advising appointment.

#### REGISTRATION TIME

You should check your account online through WebSTAC for your registration date. You should make sure any holds are cleared before your scheduled registration time.

#### WEBSITE INFORMATION

You should review our suggested course strategies before meeting with your advisor. This information is posted at:

<https://olinwustl.campusgroups.com/bsba/registration/>

#### QUICK QUESTION ADVISING

In addition to scheduling an appointment with your advisor, we will have an undergraduate advisor available for quick question advising on the following days in Simon 118:

Monday - Friday 10:30 am until 4:30 pm

#### ADVISING FOR STUDY ABROAD STUDENTS

If you are currently studying abroad, you should plan to email your academic advisor what courses you are taking this fall by **March 15**.

Complete your worksheet via Webstac and send your advisor an email by **April 1**.

This should give us enough time to discuss your schedule and clear you to register later in April.

#### BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION DEGREE REQUIREMENTS

(120 units minimum)

#### GENERAL EDUCATION REQUIREMENTS

(48 units minimum)

A minimum of 48 units must be taken outside of Olin.

#### College Writing I (3 units)

You must earn a grade of C- or better in CWP 100.

#### Calculus (3 - 6 units)

You must complete Math 131-132 or other calculus courses approved by the Olin Business School

#### Distribution Requirements (18 units)

You must complete the following distributions:

Behavioral Analysis	3 units
Ethics and Values	3 units
Humanities	3 units
International Studies	6 units
Physical and Life Sciences	3 units

Each distribution course must be taken for a letter grade and must be taken through the day division. You may not count the same course for two different distribution requirements.

Internal transfers who have taken a distribution pass/fail prior to their transfer to Olin will be allowed to count that course as a distribution requirement.

Courses approved for each category are shown in their course description online.

For the Class of 2020, all foreign languages will count only towards the Humanities Distribution Requirement.

#### Advanced Electives (12 or 18 units)

Advanced electives are defined as any non-business course offered through the day division program.

Students in the Class of 2017 or 2018 must complete at least 18 graded units of advanced non-business coursework numbered 300 or above.

Students in either the Class of 2019 or 2020 will be required to complete a minimum of 12 units of Advanced Electives.

Any 300-400 level course may count towards both your advanced non-professional electives and a distribution requirement. Any non-business course that satisfies a requirement for one of the interdisciplinary business majors may also satisfy one of your advanced non-professional or distribution requirements. The credits, however, would only count as non-professional units.

#### PROFESSIONAL REQUIREMENTS

(54 - 54.5 - 60 units minimum)

You must earn a specific number of professional units for your degree. Listed below are the professional units required by class.

Class of 2017:	55.5 Professional Units
Class of 2018:	54 Professional Units
Class of 2019:	60 Professional Units
Class of 2020:	55.5 Professional Units

All professional courses must be taken for a grade. Business courses may not be taken on a pass/fail or audit basis.

#### Core Requirements

(42 - 42.5 units minimum)

ACCT 2610 Principles of Financial Accounting
ACCT 2620 Principles of Managerial Accounting
FIN 340 Capital Markets & Financial Management
MEC 290 Microeconomics

MEC 292	Global Economy or Econ 1021
MGT 100	Individual in a Managerial Environment*
MGT 260	Building Your Career Foundation (Formerly MGT 250A)
MKT 370	Principles of Marketing
OB 360	Organization Behavior within the Firm
OSCM 356	Operations Management
QBA 120	Managerial Statistics I
QBA 121	Managerial Statistics II
QBA 200A	Analytics & Modelling for Bus. Decisions (Formerly QBA 230)

\*Transfer students may substitute MGT 380 or MEC 380.

\*\* Freshman Transfer students must take this course. All other transfers are not required to take MGT 150A but the units are not waived.

#### Professional Electives

(12 - 17.5 units minimum)

Professional electives are non-required business courses offered by the Olin Business School that may or may not lead toward a specific business major. Additional information about the specific requirements for each business major may be found in Campus Group Website listed below.

#### ADDITIONAL ELECTIVES

You must earn an additional number of units to achieve your 120 units for your BSBA degree. The exact number of electives needed will depend on your graduating class.

#### SPECIFIC BSBA DEGREE REQUIREMENTS

Each BSBA graduating class is following a different set of requirements. Familiarize yourself with your specific degree requirements at:

<https://olinwustl.campusgroups.com/bsba/registration/>

#### ATTRIBUTE SYSTEM FOR DISTRIBUTION REQUIREMENTS

Each course that satisfies a distribution requirement is coded with an attribute designation.

BA	Behavioral Analysis Distribution
EV	Ethics and Values Distribution
HUM	Humanities Distribution
IS	International Studies Distribution
SCI	Physical/Life Science Distribution

You can use Webstac's search features to identify which courses satisfy specific distribution categories.

#### MAJORS

Students may choose to major in a particular field of business or may choose not to declare a major. Students may also major in more than one field of business. Students may choose from the primary majors listed below:

Accounting	Economics and Strategy
Entrepreneurship	Finance
Healthcare Management	Leadership
Marketing	
Organization and Human Resources	
Operations and Supply Chain Management	

International Business (IB) Major: This is a secondary major for BSBA graduating with the Class of 2017 or 2018. For members of the Class of 2019 and 2020, the IB is a minor.

The OHR major is being discontinued for the Class of 2019.

#### BUSINESS MINORS FOR BSBAS

BSBAs may minor in International Business, the Business of Sports or the Business of Entertainment. Additional information is listed on your Class PDF on the Campus Groups website.

<https://olinwustl.campusgroups.com/bsba/registration/>

**BSBA GENERAL POLICIES**

1. All BSBA students must be enrolled in a minimum of 12 units each semester. The maximum number is 21 units. Olin undergraduates will be assessed a full-time tuition charge for their course of study for eight semesters of enrollment regardless if the student is enrolled in fewer than 12 units.
2. You must earn a minimum of 2.0 overall grade point average (GPA) and 2.0 GPA in all professional course work taken in Olin.
3. You must earn your final 30 units (60 units for external transfers) toward your degree here in Washington University.
4. BSBA students may enroll in one physical education course per semester.
5. BSBA students may enroll in one pass/fail course each semester. Only non-business courses may be taken pass/fail. A pass/fail course will count only towards your general non-business electives. Calculus, CWP 100, distribution requirements and advanced electives must be taken for a grade.
6. AP credit for Math 2200 will not satisfy your QBA 120 requirement for our BSBA degree. All BSBA students must still take QBA 120.
7. BSBA students who substitute a non-business course for a business requirement will still be required to enroll in another business course to earn their minimum professional units. See your PDF class information to confirm the exact number of professional units you will need.
8. BSBA students may earn a maximum of two majors.
9. BSBA students may earn one or two minors depending on the number of majors you pursue. The options are two majors and one minor or one major and two minors. Most of our minors are offered outside of Olin. See Campus Groups for more information.
10. BSBA students may enroll in Finance 343. However, this course will not count towards your 120 units for your degree nor will it factor into your WU GPA.
11. To satisfy our MEC 290 requirement, a BSBA who transfers into Olin must take Econ 4011 or MEC 290 to complete your microeconomics requirement. Econ 1011 is not an equivalent to MEC 290. Econ 4011 will satisfy our MEC 290 requirement but the credits will count as general education units.
12. BSBA students may not audit any business course as all business classes (including any graduate business course) must be taken for a grade.
13. A BSBA student may enroll in one University College course per semester. However, these units will not count toward your GPA or the 120 units needed for the BSBA degree. If a BSBA student enrolled in a UC course prior to Spring 2014 and sought academic approval by their advisor, then these credits will count towards general degree requirements.
14. To earn Dean's List recognition in the Olin School, a BSBA must complete **at least 14 graded credits** and achieve a semester GPA of 3.6 or better (with no outstanding incomplete or "N" grades).
15. A minimum of 15 units of pre-matriculation credit may be counted toward graduation. Pre-matriculation sources include Advanced Placement (AP), International Baccalaureate (IB), British Advanced (A) Levels and college courses taken after the junior year in high school. These units will count towards the 120 units but will not satisfy any distribution, statistics or advanced education requirements. If a student takes a course in residence in which AP credit has already been awarded, the AP credit will be removed from the student's record.

16. The International Business (IB) major is classified as a secondary major for a BSBA in either the Class of 2017 or 2018. Therefore, to major in IB, a BSBA student must earn one of our primary business majors too.
17. A maximum of 6 approved units may be taken during a summer program from another university.
18. As members of the Class of 2019 and 2020, you must take 54 of your 60 professional units in residence.
19. The Olin School does not accept any online course work for transfer credit.
20. Students in the Class of 2017 and 2018 have the option to follow the new or the old major requirements. However, in making your decision, you must select the requirement set in its entirety, i.e., you can't select the new requirements for the Econ/Strategy major and the old requirements for the Entrepreneurship major. You must select the new requirements or the old requirements, but you can't mix and match the requirements.
21. Effective Fall 2015, ROTC credit taken at the 300 and 400 level will count as advanced non-business credits providing the course is taken for a grade. A maximum of 12 units may be applied towards our BSBA degree.

**NON-BSBA DEGREE STUDENTS**

**GENERAL INFORMATION**

Non-business students may enroll in any business course that is not restricted to business degree candidates as long as all prerequisites have been met. If a student registers for a course without meeting the prerequisites, s/he will be dropped from that class after completing their registration online.

**ACADEMIC OPTIONS FOR NON-B.S.B.A. DEGREE STUDENTS**

Non-degree seeking candidates who are interested in business course work may choose to pursue a minor or a second major in business. All courses that will be applied towards either the minor or a second major in business must be taken for a grade and must be taken through the day division. University College courses will not count towards either program.

**SECOND MAJOR IN A BUSINESS DISCIPLINE**

Students pursuing a degree outside of Olin may combine their primary major with a second major in business. All second majors complete a set of specific core requirements and a specific set of requirements in their individual field of business study. Students may select one business major from the following areas of study:

- |  |                         |
|--|-------------------------|
| Accounting                             | Economics and Strategy  |
| Entrepreneurship                       | Finance                 |
| Healthcare Management                  | International Business* |
| Leadership                             | Marketing               |
| Operations and Supply Chain Management |                         |
| Organization and Human Resources*      |                         |

\*The International Business and OHR majors are phased out of our curriculum for the Class of 2019.

A minimum of 24 business units must be taken through Olin for the second major. External transfer students must take at least 18 business units through Olin. An overall 2.0 average must be achieved in course work taken as part of the business major. Declarations must be completed by the end of your junior year.

**SECOND MAJOR CORE REQUIREMENTS**

The following courses are required for all second majors:

- |           |                         |
|-----------|-------------------------|
| MGT 100   | Managerial Environment* |
| MATH 131  | Calculus I              |
| MATH 132  | Calculus II             |
| ACCT 2610 | Financial Accounting    |
| ACCT 2620 | Managerial Accounting   |
| MEC 290   | Microeconomics**        |
| MEC 292   | Global Economy***       |
| QBA 120   | Managerial Stat I****   |
| QBA 121   | Managerial Stat II***** |

\*MGT 380 or MEC 380 are approved substitutions.

\*\*Students may take either MEC 290 or ECON 4011.

\*\*\*Econ 1021 may be substituted for MEC 292.

\*\*\*\*Substitutions for QBA 120:

- |             |                                    |
|-------------|------------------------------------|
| MATH 2200   | Elementary Statistics*             |
| MATH 3200   | Intermediate Statistics            |
| POL SCI 363 | Quantitative Political Methodology |
| ESE 326     | Probability & Statistics for Eng.  |

\*AP credit for Math 2200 will not satisfy this requirement for second majors.

\*\*\*\*\*Substitutions for QBA 121:

- |          |                           |
|----------|---------------------------|
| ECON 413 | Econometrics              |
| MATH 439 | Linear Statistical Models |

## SECOND MAJOR CORE REQUIREMENTS (Con't)

In addition to the core requirements listed above, a student pursuing a second major in business must also select one specific field of business for their major. Specific requirements for each major are listed in PDF format at:

<https://olinwustl.campusgroups.com/bsba/registration/>

## SPECIFIC MINORS IN BUSINESS

Non BSBA students are eligible to pursue a minor in one of the specific fields of business listed below:

Accounting	Economics of Entertainment*
Entrepreneurship	Finance
General Business	Healthcare Management
International Business*	Leadership
Managerial Economics	Marketing
Operations & Supply Chain Mgt	
The Minor in Sports Management*	

\*Any undergraduate day division student (which includes BSBA students) can earn the Business of Sports, Economics of Entertainment or the International Business minor as part of their undergraduate degree.

## BUSINESS MINOR PREREQUISITES

The following prerequisites are required for all minors:

Math 132 or the equivalent  
Math 2200/3200 or POL SCI 363 or ESE 326 or QBA 120\*  
Econ 1011 or MEC 290

QBA 121, Math 439 or Econ 413 is a prerequisite for the Finance, Marketing, or General Business minor.

ACCT 2610 is a prerequisite for the OSCM minor.

MEC 290 is a prerequisite for the Managerial Econ minor and the General Business minor.

\*AP credit for Math 2200 will satisfy this prerequisite. This exemption applies only for business minors.

## BUSINESS MINOR POLICIES

Declaration deadline: End of your junior year.

Satisfy all prerequisites. It is preferred that prerequisites be completed at Washington University.

All required courses must be taken in Olin. Courses taken in University College or at another university do not satisfy any of the required courses.

Minimum of 2.0 GPA average in all business course work.

Courses can't be double counted towards two business minors.

## ADVISING FOR NON-BSBA DEGREE STUDENTS

We have an advisor available in Simon 118 on the following days to answer your questions about our business programs:

Monday through Friday 10:30 am – 4:30 pm

## WEBSITE INFORMATION

To familiarize yourself with your specific requirements for each minor, you can review these requirements in PDF format at:

<https://olinwustl.campusgroups.com/bsba/registration/>