

- **MBA Recommendation for Admission**

To Be Completed by Applicant:

LAST NAME, FIRST NAME, MI _____ DATE OF BIRTH _____

Under the Family Education Rights and Privacy Act of 1974, students enrolled in Washington University have access to their admissions records, including letters of recommendation. Once registered at Washington University, students may request to see the letter. However, students may **waive** their right to see letters of recommendation, whereupon such letters will be held in confidence. The option selected will not affect consideration of the application for admission.

I **waive** my right to review this recommendation I **DO NOT waive** my right to review this recommendation

APPLICANT SIGNATURE _____ DATE _____

Online Recommendation Option: Applicants may also offer recommenders the option of submitting recommendations online by 1) logging into the application 2) selecting "Section 2: ExecMBA Applicants" 3) selecting "Register Providers Here" 4) entering recommenders' contact information, and 5) selecting waiver choice. Recommenders will receive an email with a link and password into the online Recommenders system.

To Be Completed by Recommender:

Please answer the following questions regarding your experience with the applicant. Attach an OPTIONAL letter to the completed form. **Submit** directly to:

Executive MBA Admissions OR EMBA@wustl.edu
Campus Box 1158 Subject: Admissions Recommendation
One Brookings Drive
St. Louis, MO 63130-4899

1. In what capacity have you known the applicant?

2. Has the applicant communicated to you (in person or by letter) his/her reasons for pursuing this program? If so, what are the reasons?

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3. In comparison with his/her peer group, how would you rate the applicant with respect to the following qualities?

	Inadequate opportunity to observe	Below Average Bottom 33%	Average Middle 33%	Good Top 33%	Very Good Top 20%	Outstanding Top 10%	Exceptional Top 2%
Ability to analyze a problem and formulate a solution							
Maturity							
Ethical sensitivity							
Leadership							
Personality/ability to get along well with others							
Communication skills: Written							
Communication skills: Oral							
Creativity/Imagination							
Self-confidence							
Potential for career advancement							
Sense of humor							
Work ethic							

4. Does the applicant possess any special strengths of which the Admissions Committee should be aware?

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5. What actions should the applicant take to improve his/her potential to become a more effective manager?

6. Recommendation for admission:

- I would strongly recommend.
- I would recommend.
- I would recommend with reservations.
- I would not recommend.

7. Please provide any additional information or comments:

Do you have an MBA or other graduate degree? Yes No

If yes, from where? _____

RECOMMENDER NAME _____

ADDRESS _____ EMPLOYER _____

CITY _____ STATE _____ JOB TITLE _____

COUNTRY _____

EMAIL _____ PHONE _____

SIGNATURE _____ DATE _____

Questions or Concerns?
Contact Executive MBA Admissions
314-935-9009 or EMBA@wustl.edu